Foresight

AI & AUTOMATION · DAY IN THE LIFE

AI for HR

Shortlists that build themselves, an assistant that answers policy questions, and onboarding that just happens — so HR can focus on people, not paperwork.

A TYPICAL DAY

- ✓ **Screen and shortlist CVs** against the role in seconds, fairly and consistently.
- ✓ **Answer employee questions** — holidays, policies, pay — via an HR assistant, with anything tricky escalated to a person.
- ✓ **Draft job descriptions and adverts** that are inclusive and on-brand.
- ✓ **Automate onboarding** — accounts, kit, paperwork and day-one plans triggered the moment someone signs.
- ✓ **Spot absence and wellbeing patterns** early (with human follow-up).

EVERY MONTH

- ✓ Prepare and sanity-check payroll with Finance
- ✓ Run engagement pulse surveys and analyse sentiment
- ✓ Training needs analysis across the team
- ✓ HR metrics dashboard — turnover, absence, time-to-hire

EVERY YEAR

- ✓ Manage the appraisal cycle and summarise reviews
- ✓ Update policies as employment law changes
- ✓ Workforce and capability planning

STOP OUTSOURCING — DO IT IN-HOUSE

USUALLY OUTSOURCED	NOW IN-HOUSE WITH AI
Recruitment agencies	**AI sourcing and screening for most roles**
HR advice line / consultancy	**AI policy assistant with human escalation**
Payroll bureau	**AI-assisted payroll, checked by your team**
Training providers	**AI-generated, role-specific e-learning**

How: it starts with our AI Readiness Audit — a "day in the life" of your team to find the handful of tasks AI saves the most time on — then Microsoft Copilot and custom AI agents, set up securely with governance built in. **Note:** AI assists with sorting, drafting and admin — decisions about people, pay and performance always stay with trained HR professionals.

Book a free, no-obligation AI review

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